

Date: _____

Tenant/s: _____

Property Address: _____

Tenant vacate criteria (please tick):

- Tenancy Agreement has expired
Minimum 21 days written notice is required.
- Tenancy Agreement is due to expire within 14 days
Minimum 14 days written notice is required.
- I require to vacate prior to the expiration of the Tenancy Agreement and understand a break lease fee will be charged to me.

As per my/our Tenancy Agreement for the above property, I/We wish to give notice to vacate and will be vacating the premises on: _____

I/We advise that on this day we will hand all keys to the property, including any that I/We have had duplicated back to All Round Property Management.

I/We understand that inspections to re-let the premises will be conducted at a time suitable and with reasonable notice given by the Agent. Where applicable I/We understand that a "For Lease" sign may be erected on the property.

I/We agree to pay the rent up to and including the vacate date. I/We agree to hand the property back in a clean and tidy manner as per our ingoing condition report and if a pet clause was signed at the start of the tenancy all receipts for carpet cleaning and pest fumigation supplied.

Signature Vacating Tenant/s: _____

Contact Number/s: _____

Email Address: _____

Forwarding Address: _____

Notice in writing may be delivered by the following method:

Hand Delivery – All Round Property, 6/114 William Street, Port Macquarie 2444
Email to – admin@allroundproperty.com.au

NB. If you have any questions, please contact our office on 02 6584 6064.

OFFICE USE ONLY:

Rent Balance:	Bond Number:	Bond Lodged: